

St Peter and St Paul, Blandford Forum

Our Mission: **Transforming our Community, one life at a time.**

Our Vision: **Growing and Nurturing Disciples who are confident, Connected and Compassionate.**

Minutes of PCC meeting held on Thursday 9 March 2017
at 7.30pm in the Parish Centre

Present: Rev. Jonathan Triffitt (JT), Dan Roberts (DR), Heather Stringer (HS), Rodney Smith (RS), William Triffitt (WT), Graham Poynter (GP), Sara Loch (SL), Anita Roberts (AR), Barbara Curtis (BC), Pat Ellen (PE) and Sophie Bowerman (SB)

1. **Opening Prayer and Reflection:** Led by JT

2. **Apologies:**

Clive Newlin (CN), Sue Metelko (SM), Carolyn Telford (CT)

3. **Minutes of Last PCC:**

The minutes of the PCC meeting held on 9 February 2017 were agreed and signed as a true record.

4. **Matters arising from the minutes:**

Disabled access feedback: CT advised (by email) that she had contacted DAG and the steps into the church were too steep for a ramp. The situation is in hand.

Centre Caretaker: JT is attending a safer recruitment training course, after which he will be in a position to move forward with this post.

Centre Projector: CN expects this to be resolved by Easter but currently the preferred model is out of stock.

Office move: JT provided the PCC with quotations for laptops or desktops for the new office. It was unanimously agreed to choose desktop computers which would cost a total of £1,158 for 2 new machines including installation and software. Office 365 requires a monthly subscription which will cover all updates. Training will be required by office staff and time needed for transferring documents. It was also agreed that the Church laptop for the sound desk needed upgrading to a higher spec and SL/RS would give this consideration. BT has confirmed that the office phone number can be transferred. Letterbox still to be sorted. Blandford Furniture Stores are to give a quote for the desks etc.

Christmas Card: Two designs were circulated and one was unanimously chosen. AR to advise RB.

5. **Correspondence:**

Church Flowers: An enquiry had been raised by NS about money and JT will discuss this with her.

Fit and Proper Persons Declaration: This had been previously circulated and all PCC are asked to complete the form which will be held with the nomination papers in the Church Office.

6. **AOB:**

Pancake party: A huge success with 56 children, 23 adults and helpers attending. Improvements for next year include improved quality and quantity of pancakes and a possible change of venue (church) to accommodate more people. JT has written to all who attended for feedback about other events they would like to see organised.

APCM: 9 April. Annual report - to be circulated by email for approval.

Accounts – Pre-audited accounts were circulated by HS. Queries were raised about use of gas, which has been lower this year, and Gift Aid. HS proposed that the pre-audited accounts should be accepted. RS seconded and all agreed.

JT, on behalf of the PCC, thanked HS for her work as treasurer over many years. HS is standing down from this role at the APCM.

Post APCM there will be a Ploughman's lunch in church organised by PCC and Cupola committee. Money to pay for it will come from the Friends' fund. BC to contact people for help.

Community Kitchen: JT and Joanne are organising lunch in the Parish Centre during Holy Week. An open invite will be sent to schools inviting families to a main course and dessert each day. A grant of £500 has been offered to start this project. PCC approved this activity and an appeal to church members will be made for help.

Christians Against Poverty: JT had a meeting with Hannah Gibbons from the charity, who explained that Blandford now comes under Gillingham branch and therefore they can only take on a very few cases from this area. CAP would like to explore the possibility of finding volunteer befrienders in the Blandford area and would also like to advertise for a volunteer debt worker. Gillingham branch have funding for the next 4 years and would manage the interview process. PCC gave approval that this could be advertised through local churches and on the Diocesan website.

Resignation of LM: Last working day will be 31 March. An opportunity is now available to review the staffing before any further decision is made. In the interim period volunteers may be needed to help out with office tasks.

Banners: Designs were circulated and the unanimous agreement was for the design which showed the connection between Blandford and Gallipoli.

Post Jumble Sale: AR is hoping to organise a Fashion Show in the summer displaying left over items.

7. **Safeguarding:**

AR and JC are now qualified to train people on safeguarding. There is a short video they would like to present in church about vulnerable adults and JT will give this consideration. Open the Book helpers will need a full DBS check while Rainbow helpers can complete a self disclosure.

8. **Reports:**

Financial Report: Provisional Budget for 2017 showed a deficit budget of £11,000. JT explained the position of Salisbury Diocese and how the Share money is used. It was agreed that after the APCM the PCC would look at strategies for growth to overcome this deficit. Agenda item BC.

Wardens Report: Staging – Agreement was that the hirer is responsible for putting it up and taking it down and a charge will be made. SL/RS will look to update the terms and conditions of hire.

Inventory items – JT proposed that a faculty should be applied for to allow the items listed to be disposed of. SL seconded and all agreed.

Bank items – The items in Lloyds Bank in Glasgow will be considered at the next meeting. Agenda item BC.

Centre Management Group: No meeting. Defibrillator is waiting to be fixed to wall by an electrician.

Cupola Project: Report circulated. No further comments or questions.

9. **Next PCC Meeting:** 9 April APCM. Meeting for 20 April to be re-arranged

10. **Closing Prayer:** The meeting ended with prayer at 9.45pm

2017 Meetings:

25 May, 15 June, 20 July, 14 September, 19 October, 30 November