

St Peter and St Paul, Blandford Forum
Our Mission: “To Discover and Nurture Relationships in Jesus Christ.”
Our Vision: “To see every road in Blandford Forum baptised in the love of God.”

Minutes of PCC meeting held on Thursday 28 April 2016
at 7.30pm in the Blandford Parish Centre

Present: Rev. Jonathan Triffitt (JT), Anita Roberts (AR), Pat Ellen (PE), Sophie Bowerman (SB), Val Dennis (VD), Barbara Curtis (BC), Clive Newlin (CN) Carolyn Telford (CT), Sara Loch (SL) Rodney Smith (RS) and William Triffitt (WT).

JT welcomed RS and WT to the PCC and reminded the committee that discussions were confidential.

- 1) **Opening Prayers and Reflection:** JT led a reflection from Matthew 10: Jesus sends out the twelve disciples, followed by a short service of informal of informal communion.
- 2) **Apologies:** Graham Poynter (GP), Heather Stringer (HS), Dan Roberts (DR)
- 3) **Minutes of Last PCC:** (See attached) The minutes of the PCC meetings held on 17 March and 17 April 2016 were agreed and signed as a true record.
- 4) **Matters arising from the minutes:**
 - **JT** to speak with other church leaders about better coordination of events.
 - **Prayer Ministry:** 11.06.16 Louise is putting together a flyer which will be circulated to local churches
 - **PCC ½ day follow up: Action: JT/AR** to draw up an action plan
 - **Mission Statement for both churches:** JT has suggested – Transforming our community, one life at a time. **Action:** JT to discuss with LL.
 - **LLM:** Transfer of Helen Williams’ license is almost complete. Licensing date to be arranged.
 - **Mission Partners:** Ken Reynolds will be talking at the united service at LL at the end of May.
 - **Welcoming and refreshments:** SM considered welcoming to be much improved now someone stands at the door and shakes hands as people arrive. Refreshments are also improved with 2 tables and in summer it is hoped to move the refreshment station outside. SM requested PCC presence at refreshment table in a general bid to raise our profile. **Actions: BC** to ask Lou for PCC name badges. **SL** to ask S Hooke to take photographs of PCC members. **SM** to take over administration of rota.

5) **Correspondence:**

- Diocesan website has information about increases in Parish Share. Bishop Karen will visit the deanery in July to talk about Parish Share.

6) **AOB:**

Salisbury training day: CT attended a conference in Salisbury and came away with 3 salient points:

- General survey showed 43% of general public believed in the resurrection, which was encouraging.
- The more short videos on YouTube about prayer the better.
- Practise sharing your testimony and beliefs to gain in confidence when talking to others.

Dementia Action Alliance: AR reported that there is now an Action plan in place which can be seen on their website. Main points are:

- Holding a service 3 times a year
- Possible training for LPAs
- How care homes are supported.
- On 24 June 5.30pm Simon Hoare and a solicitor will be talking about dementia and the legal aspects for power of attorney etc. The talk will be aimed at carers and relatives of dementia sufferers.
- 1 July AR will be attending the Well Being event in the Corn Exchange.
- Possibility of involving LL.

Parishoner concerns: Following a conversation that AR had with a parishioner various concerns were raised and the following points discussed

- Non-alcoholic wine for communion – needs further thought. Acceptable to partake only of the bread.
- Disability/vulnerable person rep on PCC – this is included within the safeguarding policy and a regular item on agenda.
- Regular updates about finances – suggestion that this should be produced quarterly with a note of who to contact for further information.
- Information about legacies – Confidentiality and respect to families is of utmost importance but when thanked they could be asked if they would like the congregation to know.
- Food donations (as in meals for emergencies) – suggestion that each home group should take a turn to cook a batch of meals which would be frozen and available if/when the need arises.

Action: CT to contact home groups.

7) **Safeguarding:** This is an important issue and the diocese is now tightening up their procedures and a DBS is required by all clergy. We need to have a policy that is adopted every year and a copy submitted

to the diocese. The current policy is out dated and unwieldy. **Actions:** JT has adapted documents which **BC** will circulate for discussion and approval at the next meeting. **JT** to discuss with LL whether they wish to have their own Safeguarding officer.

8) **Reports:**

Financial Report:

- Good news about the share being paid.
- Budget for youth has £2,000 in the account and it was agreed that it should be spent on new resources. **Action: JT** to discuss with childrens' helpers.

Wardens Report: Nothing to report.

Centre Management Group:

- Item 6 on minutes led to discussion about reputational risk. Group users need to be made aware that they are responsible for the building.
- Item 7 Caretaking. Trial key collection and return from office during office hours. Deposit to be paid. Multiple bookings and alarm need further consideration. **Action:** JT to discuss with DR and J Cuss.

Cupola Project:

- No completion date yet. 9 May SL and Marcus Chantry to talk to directors of Norman and Underwood about costs and completion.
- 12 June (Queen's birthday). It was agreed that this should be a whole church event. **Action:** SL to organise.

Communications Report:

- Website development needs software packages. *Resolution: JT proposed, SM seconded. "PCC approve purchase of 1 licence, to be owned by the church and downloaded onto the church laptop for C Curtis to use."* Agreed: Unanimous. **Action:** SL to report back to CC. If this proposal doesn't suit CC's needs then it will come back to the PCC next meeting.

9) **Next PCC Meeting:** 26 May 2016

10) **Closing Prayer:** The meeting ended with prayer at 21.30.

2016 Meetings: 23 June, 21 July, 22 September, 20 October, 24 November